

Board Meeting Agenda

Russ Baggerly, Director
Mary Bergen, Director
Bill Hicks, Director

Pete Kaiser, Director
James Word, Director

CASITAS MUNICIPAL WATER DISTRICT
October 8, 2014
3:00 P.M. – DISTRICT OFFICE
1055 Ventura Ave.
Oak View, CA 93022

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of ¶54954.2 of the Government Code and except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under section 54954.3 of the Government Code.

1. Public Comments (items not on the agenda – three minute limit).
2. General Manager comments.
3. Board of Director comments.
4. Board of Director Verbal Reports on Meetings Attended.
5. Consent Agenda
 - a. Minutes of September 24, 2014 Meeting.
6. Bills
7. Resolution awarding a contract to Union Engineering in the amount of \$614,701.00 for Lake Casitas Recreation Front Entrance Upgrade, Specification 14-373, bid items 1 through 11 and 14 through 19 only.

RECOMMENDED ACTION: Adopt Resolution

8. Recommend approval and execution of the License to permit the Ojai Valley Sanitary District to install, operate and maintain two radio repeaters on Ventura River Project Lands.

RECOMMENDED ACTION: Motion approving recommendation

9. Presentation on Matilija Dam Decommissioning Status.

10. Information Items:

- a. Recreation Committee Minutes.
- b. Personnel Committee Minutes.
- c. Recreation Area Report for August, 2014.
- d. Water Consumption Report.
- e. CFD No. 2013-1 (Ojai) Monthly Cost Analysis.
- f. Investment Report.

11. Closed Session

- a. Conference with Legal Counsel -- Existing Litigation (Subdivision (a) of Section 54956.9, Government Code). Name of Case: Golden State Water Company v. Casitas Municipal Water District. Case Number: 56-2013-00433986-CU-WM-VTA.

12. Adjournment

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 649-2251, ext.

113. (Govt. Code Section 54954.1 and 54954.2(a).

Minutes of the Casitas Municipal Water District
Board Meeting Held
September 24, 2014

A meeting of the Board of Directors was held September 24, 2014 at Casitas' Office, Oak View, California. The meeting was called to order at 3:00 p.m. Directors Hicks, Kaiser, Baggerly and Word were present. Director Bergen was absent. Also present were Steve Wickstrum, General Manager, Rebekah Vieira, Clerk of the Board, and Attorney, Robert Krimmer. There were four staff members and two members of the public in attendance. President Hicks led the group in the flag salute.

1. Public Comments (items not on the agenda – three minute limit).

Suzi Taylor expressed her concern that committee minutes are not being timely reported to the Board, specifically, minutes from September 8th are not on today's agenda.

2. General Manager comments.

Mr. Wickstrum introduced our new Safety Officer, Joe Carmody. Mr. Carmody provided a brief synopsis of his experience and expressed his interest in working for the District.

Mr. Wickstrum reported that he had received notice from Sue Hughes at the County of Ventura that our application for the grant for \$890,000 for our aeration system has been approved to be forwarded to the Department of Water Resources. Hopefully, we will obtain final approval in October. This project will have to be designed quickly and completed by April 1st. After recent discussion with our Treatment Plant Operators, this is timely as we have been struggling with water quality as we go into that lower 50% of the lake. Staff moved quickly the last couple of weeks to put an airline into the intake structure. The air scrubbing has resulted in a downturn of the sulfur in the water supply. You will be seeing a greenish colored water as there is a bit of manganese in the water.

Mr. Wickstrum then informed that board of his attendance at the Matilija Dam Decommissioning meeting and that good progress is being made. Mr. Wickstrum expects to have a discussion on this topic at the next board meeting.

3. Board of Director comments.

Director Kaiser commented that he is very impressed on the team effort of Ron Merckling and Cinnamon McIntosh on the drought and water reduction. The website is fantastic, and gives you all sorts of ideas.

Director Baggerly announced that the quagga ad hoc committee will be meeting with Supervisor Bennett next week and they will put together a report for the Board.

Director Word asked if there was any additional information on the missing kayaker. No one had been located and it is unclear who rented this kayak.

4. Board of Director Verbal Reports on Meetings Attended.

Director Baggerly reported on his attendance at the Matilija Dam oversight meeting in which they have come up with five optimization projects, some of which are better than others. He suggested the board view information on the Condit dam removal. They drilled huge holes at the base of the dam and left a small portion of it intact and then blew the last portion.

Director Word reported on his meeting with the Ventura Chamber of Commerce and explained that they are planning on us being a part of the water program on October 25th with Das Williams.

Director Kaiser and President Hicks reported on their attendance at the AWA event at the Reagan library.

5. Consent Agenda ADOPTED

- a. Minutes of September 10, 2014 Meeting.
- b. Resolution nominating Russ Baggerly to fill the term of 1/1/2015 – 1/1/2019 for the Alternate Special District Member of the Ventura Local Agency Formation Commission.

The consent agenda was offered by Director Kaiser, seconded by Director Baggerly and passed by the following roll call vote:

AYES:	Directors:	Word, Baggerly, Kaiser, Hicks
NOES:	Directors:	None
ABSENT:	Directors:	Bergen

Resolution is numbered 14-23

6. Bills APPROVED

Upon the motion of Director Word, seconded by Director Kaiser and passed by the following roll call vote:

AYES:	Directors:	Word, Baggerly, Kaiser, Hicks
NOES:	Directors:	None
ABSENT:	Directors:	Bergen

7. Resolution awarding a contract to Brannon Inc. DBA Smith Electric Service in the amount of \$708,200 for the HVAC Replacement – District Office Specification 14-372. ADOPTED

The resolution was offered by Director Word, seconded by Director Kaiser and passed by the following roll call vote:

AYES:	Directors:	Word, Baggerly, Kaiser, Hicks
NOES:	Directors:	None
ABSENT:	Directors:	Bergen

Resolution is numbered 14-24

8. Recommend approval of a purchase order to Vista Ford in the amount of \$25,700.71 for the purchase of a ¾ ton pickup truck with utility bed.
APPROVED

Upon the motion of Director Word, seconded by Director Kaiser and passed, the above recommendation was approved by the following roll call vote:

AYES: Directors: Word, Baggerly, Kaiser, Hicks
NOES: Directors: None
ABSENT: Directors: Bergen

9. Recommend approval of a purchase order to Vista Ford in the amount of \$36,124.05 for the purchase of a 1 ton pickup truck with dump bed.
APPROVED

Upon the motion of Director Baggerly, seconded by Director Kaiser and passed, the above recommendation was approved by the following roll call vote:

AYES: Directors: Word, Baggerly, Kaiser, Hicks
NOES: Directors: None
ABSENT: Directors: Bergen

10. Recommend approval of the renewal of the Special Liability Insurance Program in the amount of \$63,299.31.
APPROVED

Director Kaiser suggested that in the future we look at other opportunities for liability insurance and provided some information on SDRMA or other similar insurance packages without a commission.

Ms. Taylor commented that two business days does not give the public time to give input because the policy is expiring and she would feel more comfortable to know that the quote is competitive.

President Hicks added that we have had a good experience in the issues we have had and have built a relationship over a long period of time. Mr. Wickstrum added we can look at a bidding process before the next renewal.

On the motion of Director Kaiser, seconded by Director Baggerly and passed, the above recommendation was approved by the following roll call vote:

AYES: Directors: Word, Baggerly, Kaiser, Hicks
NOES: Directors: None
ABSENT: Directors: Bergen

11. Recommend amending the January 8, 2014 minutes, item 4 (c) to properly reflect the meeting of the Personnel Committee to be held on the 2nd Monday of the month.
APPROVED

On the motion of Director Word, seconded by Director Kaiser and passed by the following roll call vote, the above recommendation was approved:

AYES: Directors: Word, Baggerly, Kaiser, Hicks
NOES: Directors: None
ABSENT: Directors: Bergen

12. Discussion of the Board meeting schedule for November and December, 2014.

Upon the motion of Director Kaiser, seconded by Director Baggerly, the November 26th meeting will be held at 9:30 a.m. and the second meeting in December will be cancelled, this was approved by the following roll call vote:

AYES: Directors: Word, Baggerly, Kaiser, Hicks
NOES: Directors: None
ABSENT: Directors: Bergen

13. Information Items:

- a. Water Resources Minutes.
- b. Finance Committee Minutes.
- c. Recreation Area Report for July, 2014.
- d. Notice of Preparation of the Environmental Impact Report for the Water Supply Contract Extension Project.
- e. Investment Report.

President Hicks moved the meeting to closed session at 3:33 p.m.

14. Closed Session

- a. Conference with Legal Counsel -- Existing Litigation (Subdivision (a) of Section 54956.9, Government Code). Name of Case: Native Electrical Construction, Inc. v. Casitas Municipal Water District. Case Number: 56-2014-00457255-CU-BC-VTA.

President Hicks moved the meeting back into open session at 3:42 p.m. with Mr. Krimmer stating no action was taken during closed session.

15. Adjournment

President Hicks adjourned the meeting at 3:42 p.m.

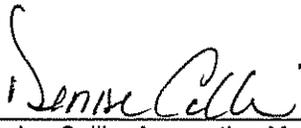
Pete Kaiser, Secretary

CASITAS MUNICIPAL WATER DISTRICT
 Payable Fund Check Authorization
 Checks Dated 9/24/14-10/1/14
 Presented to the Board of Directors For Approval October 8, 2014

Check	Payee			Description	Amount
000519	Payables Fund Account	#	9759651478	Accounts Payable Batch 092414	\$78,761.51
000520	Payables Fund Account	#	9759651478	Accounts Payable Batch 100114	\$316,934.34
					\$395,695.85
000521	Payroll Fund Account	#	9469730919	Estimated Payroll 10/16/14	\$140,000.00
					\$140,000.00
				Total	\$535,695.85

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

The above numbered checks, 000519-000521 have been duly audited is hereby certified as correct.

 10/1/14

 Denise Collin, Accounting Manager

 Signature

 Signature

 Signature

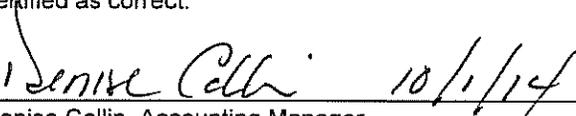
A/P Fund

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

000519	A/P Checks:	019052-019071
	A/P Draft to P.E.R.S.	
	A/P Draft to State of CA	
	A/P Draft to I.R.S.	
	Voids:	

000520	A/P Checks:	019072-019160
	A/P Draft to P.E.R.S.	100143
	A/P Draft to State of CA	100142
	A/P Draft to I.R.S.	100141
	Void:	019116

The above numbered checks, have been duly audited are hereby certified as correct.

 10/1/14
Denise Collin, Accounting Manager

Signature

Signature

Signature

CERTIFICATION

Payroll disbursements for the pay period ending 09/27/14
Pay Date of 10/02/14
have been duly audited and are
hereby certified as correct.

Signed:  _____
Rebekah Vieira

Signed: _____
Signature

Signed: _____
Signature

Signed: _____
Signature

10/01/2014 11:45 AM
 VENDOR SET: 01 Casitas Municipal Water D
 BANK: * ALL BANKS
 DATE RANGE: 9/24/2014 THRU 10/01/2014

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	10/01/2014			019116		

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	1	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET:	BANK:	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
01	*		1	0.00	0.00	0.00
	*		1	0.00	0.00	0.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01325	Aflac Worldwide Headquarters							
I-581090	Supplemental Insurance 9/14	R	9/24/2014	2,905.82		019052		2,905.82
00323	ALLIANT INSURANCE SRVCS, INC							
I-9084	Special Liability Insurance	R	9/24/2014	63,299.31		019053		63,299.31
00036	BC TREE SERVICE, INC							
I-1988	Remove Pine Trees at Dam	R	9/24/2014	2,900.00		019054		2,900.00
01616	FRED BRENEMAN							
I-092314	9/14/14-9/27/14	R	9/24/2014	391.00		019055		391.00
01483	CORVEL CORPORATION							
I-678724511	Bill Review	R	9/24/2014	8.21		019056		
I-678871641	Bill Review	R	9/24/2014	16.69		019056		
I-678872141	Bill Review	R	9/24/2014	9.09		019056		
I-678890951	Bill Review	R	9/24/2014	0.56		019056		
I-679514951	Bill Review	R	9/24/2014	33.35		019056		
I-679564871	Bill Review	R	9/24/2014	18.32		019056		
I-679808531	Bill Review	R	9/24/2014	8.69		019056		
I-679808571	Bill Review	R	9/24/2014	8.69		019056		
I-682560941	Bill Review	R	9/24/2014	240.20		019056		
I-683108461	Bill Review	R	9/24/2014	43.36		019056		
I-683109271	Bill Review	R	9/24/2014	43.36		019056		
I-683243461	Bill Review	R	9/24/2014	10.89		019056		441.41
00596	HOME DEPOT							
I-1432327	Wet Dry Vac for Pump Plants	R	9/24/2014	170.93		019057		170.93
02689	Hot Springs Medical Surgical G							
I-081214	DOS 8/12/14 Claim#14-16612	R	9/24/2014	96.90		019058		96.90
02658	Liebert Cassidy Whitmore							
I-1393036	Membership 9/8/14-6/30/15	R	9/24/2014	3,346.00		019059		3,346.00
00533	Lifeline Medical Transport							
I-042914	DOS 4/29/14 Claim#14-16769	R	9/24/2014	621.75		019060		621.75
02225	Musick, Peeler & Garrett LLP							
I-271356	File #13477.002 8/14	R	9/24/2014	987.50		019061		987.50
09764	OJAI VALLEY EMERGENCY PHYS MED							
I-080714	DOS 8/7/13 Claim#12-08261	R	9/24/2014	87.21		019062		
I-122713	DOS 12/27/13 Claim#12-08261	R	9/24/2014	87.21		019062		174.42

VENDOR SET: 01 Casitas Municipal Water D

BANK: AP ACCOUNTS PAYABLE

DATE RANGE: 9/24/2014 THRU 10/01/2014

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00167	OJAI VALLEY FAMILY MEDICAL GRP							
I-022514	DOS 2/25/14 Claim#12-08261	R	9/24/2014	56.54		019063		
I-030614	DOS 3/6/14 Claim#12-08261	R	9/24/2014	56.54		019063		
I-032514	DOS 3/25/14 Claim#12-08261	R	9/24/2014	56.54		019063		
I-080813	DOS 8/8/13 Claim#12-08261	R	9/24/2014	48.39		019063		218.01
01627	OSCAR'S TREE SERVICE							
I-11178	Tree Removal by Lazy River	R	9/24/2014	1,000.00		019064		
I-11206	Tree Removal at LCRA	R	9/24/2014	1,000.00		019064		2,000.00
01339	PACIFIC THERAPY SERVICES, INC							
I-030514	DOS 3/5/14 Claim#12-08261	R	9/24/2014	69.91		019065		
I-031014	DOS 3/10, 3/12 Claim#12-08261	R	9/24/2014	219.22		019065		289.13
00188	PETTY CASH							
I-091914	Replenish Petty Cash	R	9/24/2014	345.83		019066		345.83
02637	David Pope							
I-091814	Safety Boots	R	9/24/2014	160.18		019067		160.18
02018	Stoneriver Pharmacy Solutions							
I-031114	DOS 3/11/14 Claim#12-08261	R	9/24/2014	12.99		019068		
I-031114A	DOS 3/11/14 Claim#12-08261	R	9/24/2014	9.40		019068		22.39
02643	Take Care by WageWorks							
I-2251752	Reimburse Medical 2014	R	9/24/2014	164.00		019069		164.00
01967	Robert Vasquez							
I-091714	Safety Boots	R	9/24/2014	170.00		019070		170.00
01311	Ventura Orthopedic Spine							
I-031214	DOS 3/12/14 Claim#03-01792	R	9/24/2014	56.93		019071		56.93
02487	Abraxis, LLC							
C-212550A	Accrue Use Tax	R	10/01/2014	9.38CR		019072		
D-212550A	Accrue Use Tax	R	10/01/2014	9.38		019072		
I-212550	Algal Toxin Test Kit, Dam	R	10/01/2014	150.00		019072		150.00
01707	AIRGAS SPECIALTY PRODUCTS							
I-131352397	Ammonium Hydroxide, TP	R	10/01/2014	2,765.20		019073		2,765.20
00010	AIRGAS USA LLC							
I-9031369411	Cutting Gases for Pipelines	R	10/01/2014	95.22		019074		
I-9921094969	Cylinder Rental for Pipelines	R	10/01/2014	32.88		019074		128.10

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02695	AMS Global Inc.							
	C-000141342A Accrue Use Tax	R	10/01/2014	447.34CR		019075		
	D-000141342A Accrue Use Tax	R	10/01/2014	447.34		019075		
	I-000141342 New Toilets for S/A Restrooms	R	10/01/2014	7,378.55		019075		7,378.55
00014	AQUA-FLO SUPPLY							
	I-666434 Galvanized Parts for #89	R	10/01/2014	89.30		019076		
	I-670813 PVC Leak Repair Parts	R	10/01/2014	115.99		019076		205.29
00840	AQUA-METRIC SALES COMPANY							
	I-0053593 Replace 3" Meter	R	10/01/2014	1,322.95		019077		1,322.95
01666	AT & T							
	I-000005737868 Local, Regional, Long Distance C604513638777	R	10/01/2014	1,062.40		019078		
	I-000005766819 T-1 Lines C602222128777	R	10/01/2014	714.84		019078		1,777.24
00020	AVENUE HARDWARE, INC							
	I-56454 Pole Digger, Funnel for O&M CS	R	10/01/2014	46.34		019079		46.34
00030	B&R TOOL AND SUPPLY CO							
	I-1285147000101 Tubing Cutter for Pipelines	R	10/01/2014	79.18		019080		
	I-1286344000101 Cutter Wheel for Pipelines	R	10/01/2014	23.87		019080		103.05
00679	BAKERSFIELD PIPE & SUPPLY INC							
	I-S2081363001 Pipe for Seacliff Reg Station	R	10/01/2014	92.97		019081		
	I-S2081828001 SS Fittings & Ball Valves, E&M	R	10/01/2014	429.38		019081		
	I-S2081899002 Fittings & Caution Tape, E&M	R	10/01/2014	85.22		019081		
	I-S2085902001 Pipe for Leak Repair, V1M	R	10/01/2014	251.01		019081		
	I-S2087223001 Gaskets for Tunnel Manways	R	10/01/2014	72.99		019081		931.57
01062	BP Medical Supplies							
	C-F050742A Accrue Use Tax	R	10/01/2014	36.98CR		019082		
	D-F050742A Accrue Use Tax	R	10/01/2014	36.98		019082		
	I-F050742 Trauma Bags for Waterpark	R	10/01/2014	493.00		019082		493.00
00065	CALIFORNIA PARK & REC SOCIETY							
	I-061614 Memebership ENds 9/30/15	R	10/01/2014	480.00		019083		480.00
00059	COASTAL PIPCO							
	I-S1832438001 PVC Flanges for TP	R	10/01/2014	12.81		019084		
	I-S1832438002 Parts for TP Chlorine Line	R	10/01/2014	90.39		019084		103.20

VENDOR SET: 01 Casitas Municipal Water D

BANK: AP ACCOUNTS PAYABLE

DATE RANGE: 9/24/2014 THRU 10/01/2014

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01169	CODE 3, INC.							
	C-1016424A							
	D-1016424A							
	I-1016424							
	Accrue Use Tax	R	10/01/2014	9.93CR		019085		
	Accrue Use Tax	R	10/01/2014	9.93		019085		
	Switch for Eq#41, LCRA Truck	R	10/01/2014	132.42		019085		132.42
00061	COMPUWAVE							
	I-SB02077934							
	I-SB02078003							
	Toner Cartridges for Stock	R	10/01/2014	329.56		019086		
	Toner for Stock	R	10/01/2014	73.77		019086		403.33
02034	D.K. Mechanical							
	I-2968							
	I-2969							
	Service on #128 Welder	R	10/01/2014	1,110.88		019087		
	Repair Oil Leak for #81	R	10/01/2014	404.37		019087		1,515.25
01856	DATA FLOW							
	I-15210							
	I-15212							
	Trailer Storage Statements	R	10/01/2014	132.79		019088		
	Payroll Fund Checks	R	10/01/2014	185.93		019088		318.72
00182	DEWITT PETROLEUM							
	I-0046597IN							
	Diesel & Gas for LCRA	R	10/01/2014	4,451.33		019089		4,451.33
00085	DON'S INDUSTRIAL SUPPLIES, INC							
	I-355385							
	Ball Valves for Pump Plants	R	10/01/2014	38.79		019090		38.79
00086	E.J. Harrison & Sons Inc							
	I-2263							
	I-2287							
	Acct#1C00053370	R	10/01/2014	114.55		019091		
	Acct#1C00054230	R	10/01/2014	4,154.00		019091		4,268.55
00095	FAMCON PIPE & SUPPLY							
	I-162303							
	I-162421							
	Flange for Repipe at V1M Sta	R	10/01/2014	69.88		019092		
	Gate Valve & Spool, PP	R	10/01/2014	6,826.25		019092		6,896.13
00093	FEDERAL EXPRESS							
	I-136194280							
	Shipping Charges for Locks, DM	R	10/01/2014	14.50		019093		14.50
00013	FERGUSON ENTERPRISES INC #1083							
	I-0487907							
	Flanges, Gaskets for WH Stock	R	10/01/2014	349.81		019094		349.81
00099	FGL ENVIRONMENTAL							
	I-409003A							
	I-409406A							
	I-409407A							
	I-409804A							
	I-409997A							
	THM HAA Analysis 8/6	R	10/01/2014	713.00		019095		
	Metals, Total-Mn	R	10/01/2014	70.00		019095		
	Wet Chemistry-NO3	R	10/01/2014	18.00		019095		
	NPDES Monitoring	R	10/01/2014	840.00		019095		
	Metals, Total-Mn	R	10/01/2014	70.00		019095		1,711.00

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 9/24/2014 THRU 10/01/2014

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00101	FISHER SCIENTIFIC							
I-9090478	Buffer Solutions for Lab	R	10/01/2014	124.51		019096		
I-9090479	Lab Testing Supplies	R	10/01/2014	128.35		019096		252.86
00103	FRANK'S ROOTER & PUMPING							
I-89113	Repair Showerhouse Leak	R	10/01/2014	286.63		019097		286.63
00106	FRONTIER PAINT							
I-F196990	Paint Supplies for LCRA Office	R	10/01/2014	160.37		019098		
I-F197041	Paint Supplies for LCRA Office	R	10/01/2014	146.93		019098		
I-F197127	Paint Supplies for LCRA Office	R	10/01/2014	39.90		019098		
I-F197434	White Velvet Covers, WP	R	10/01/2014	14.38		019098		361.58
00216	THE GAS COMPANY							
I-092614	Acct#00801443003	R	10/01/2014	90.89		019099		
I-093014	Acct#18231433006	R	10/01/2014	48.27		019099		139.16
00115	GRAINGER, INC							
I-9546595126	Ladder for E&M	R	10/01/2014	544.14		019100		544.14
00121	HACH COMPANY							
I-9023717	Colormeter Module, O&M CS	R	10/01/2014	469.49		019101		
I-9024763	Water Quality Reagents, TP	R	10/01/2014	312.22		019101		
I-9024763A	Correct Inv#9024763	R	10/01/2014	4.39		019101		
I-9027240	Water Quality Reagents, TP	R	10/01/2014	47.25		019101		833.35
01052	HARBOR FREIGHT TOOLS USA, INC							
I-02170665	Shop & Painting Supplies, DM	R	10/01/2014	108.25		019102		
I-671735	Plastic Pipe Welder, LCRA Maint	R	10/01/2014	102.17		019102		210.42
00596	HOME DEPOT							
I-092314	Cabinets for Ave 1 & 2 PP RR	R	10/01/2014	162.00		019103		162.00
00894	HOSE-MAN, INC.							
I-5207220000105	Aeration Diffuser Hose, TP	R	10/01/2014	1,061.24		019104		1,061.24
00126	CAROLE ILES							
I-Sep 14	Reimburse Mileage 9/14	R	10/01/2014	41.16		019105		41.16
00127	INDUSTRIAL BOLT & SUPPLY							
I-00144877	Hex Nuts, Washers for Stock	R	10/01/2014	212.08		019106		
I-00145152	Tap for Pipelines	R	10/01/2014	47.02		019106		
I-00145211	Wedge Anchors for Robles	R	10/01/2014	155.88		019106		414.98

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 9/24/2014 THRU 10/01/2014

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00131	JCI JONES CHEMICALS, INC							
I-632280	Chlorine for TP, CM#632353	R	10/01/2014	1,770.00		019107		
I-632688	Chlorine for TP, CM#632707	R	10/01/2014	1,770.00		019107		
I-632950	Chlorine for TP, CM#632982	R	10/01/2014	1,770.00		019107		
I-633189	Chlorine for TP, CM#633282	R	10/01/2014	1,770.00		019107		7,080.00
01022	KELLY CLEANING & SUPPLIES, INC							
I-12236363	Janitorial Services, LCRA	R	10/01/2014	280.00		019108		280.00
02396	Kemira Water							
I-9017411567	Ferric Sulfate for TP	R	10/01/2014	4,917.00		019109		4,917.00
02203	KEYT TV							
I-134782	Waterpark TV Spots	R	10/01/2014	960.00		019110		960.00
00328	LIGHTNING RIDGE							
I-8291403	Uniform Shirts & Caps, O&M CS	R	10/01/2014	302.12		019111		302.12
00856	MATTHEW BENDER & CO., INC.							
I-62778072	Public Labor Relations Updates	R	10/01/2014	283.91		019112		283.91
00329	MCMaster-CARR SUPPLY CO.							
I-12037645	Flow Mufflers for TP	R	10/01/2014	105.33		019113		
I-12433486	Check Valve, Air Flowmeter TP	R	10/01/2014	302.73		019113		
I-13055612	Pulleys for Wire Rope, Robles	R	10/01/2014	47.24		019113		455.30
01404	MCT TRAILERS							
I-60939	Vinyl Insert for Cargo Trailer	R	10/01/2014	19.41		019114		
I-60958	Stop Light for O&M CS	R	10/01/2014	16.07		019114		35.48
00151	MEINERS OAKS ACE HARDWARE							
C-630095	Hinge Straps Exchanged	R	10/01/2014	7.80CR		019115		
C-630341	Toilet Seat Exchanged	R	10/01/2014	4.11CR		019115		
I-629347	Water Cooler for Pipelines	R	10/01/2014	32.24		019115		
I-629411	Pipe Straps for Canal	R	10/01/2014	5.50		019115		
I-629509	Auger to Unclog Sump Line TP	R	10/01/2014	26.40		019115		
I-629543	Hog Rings, Cleaners for DM	R	10/01/2014	13.86		019115		
I-629581	Stakes, Oil, Filter for Maint	R	10/01/2014	36.60		019115		
I-629593	Spray Paint, Bolts for PL	R	10/01/2014	9.11		019115		
I-629696	Paint Supplies for Dist Maint	R	10/01/2014	29.99		019115		
I-629776	Wood, Hinges, Bolts for DM	R	10/01/2014	46.71		019115		
I-629899	Supplies for Pipelines	R	10/01/2014	27.23		019115		
I-630035	Toilet Seats for Dist Maint	R	10/01/2014	33.05		019115		
I-630041	Broom, Wrench, Pliers, O&M CS	R	10/01/2014	36.25		019115		
I-630094	Hinge Strap for 4MPP	R	10/01/2014	12.50		019115		
I-630098	Sander for Dist Maint	R	10/01/2014	64.49		019115		
I-630348	Batteries for Treatment Plant	R	10/01/2014	26.39		019115		
I-630412	Materials for Desk Project4MPP	R	10/01/2014	10.01		019115		

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 9/24/2014 THRU 10/01/2014

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-630518	Wax Rings, Gloves for Maint	R	10/01/2014	65.96		019115		
I-630640	Solar Salt Softener for Maint	R	10/01/2014	10.73		019115		
I-630961	Ballcock, Washer for Camp F RR	R	10/01/2014	7.71		019115		
I-630998	Bolts & Screws for Robles	R	10/01/2014	8.28		019115		
I-631010	Bulbs for LCRA	R	10/01/2014	11.70		019115		502.80
01876	NALCO COMPANY							
I-61527589	Anionic Polymer for TP	R	10/01/2014	740.71		019117		740.71
02185	Oasis Technology Inc.							
I-0904143	Tech Support, Admin & TP	R	10/01/2014	500.00		019118		500.00
00163	OFFICE DEPOT							
I-728939740001	Office Supplies	R	10/01/2014	334.40		019119		
I-728939740002	Office Supplies	R	10/01/2014	5.33		019119		339.73
01570	Ojai Auto Supply LLC							
I-319240	Starter for #284, Kubota Mower	R	10/01/2014	261.01		019120		
I-319882	Oil for O&M CS	R	10/01/2014	4.29		019120		
I-320103	Transmission Fluid, Dist Maint	R	10/01/2014	5.68		019120		
I-320608	Parts for #89, Water Truck	R	10/01/2014	85.06		019120		356.04
00161	OJAI VALLEY CHAMBER OF							
I-111125	Listing in Business Map	R	10/01/2014	220.00		019121		220.00
00169	OJAI VALLEY SANITARY DISTRICT							
I-16767	Cust#99991 7/1/14-8/31/14	R	10/01/2014	19,789.54		019122		19,789.54
00194	City of Ojai							
I-1011	Trolley Services	R	10/01/2014	6,754.50		019123		6,754.50
00947	CITY OF OJAI							
I-092314	Encroachment Permit Daly/Grand	R	10/01/2014	400.00		019124		400.00
00383	ON DUTY UNIFORMS & EQUIPMENT							
I-125225	Flashlights & Bulbs for LCRA	R	10/01/2014	61.28		019125		
I-125469	Belts for LCRA PSO Uniforms	R	10/01/2014	38.68		019125		
I-125680	Jr Lifeguard Patches	R	10/01/2014	258.00		019125		357.96
01627	OSCAR'S TREE SERVICE							
I-10995	Tree Removal H-37, I-27, Pic#5	R	10/01/2014	1,000.00		019126		
I-10997	Tree Removal, H-37, I-26	R	10/01/2014	950.00		019126		
I-11027	Tree Removal at Storage Area	R	10/01/2014	650.00		019126		
I-11276	Tree Removal Main Entrance	R	10/01/2014	450.00		019126		
I-11277	Tree Removal Camp F	R	10/01/2014	1,000.00		019126		
I-11278	Tree Removal Camp F	R	10/01/2014	900.00		019126		
I-11292	Tree Removal RV Parking	R	10/01/2014	1,000.00		019126		
I-11293	Tree Service Main Entrance	R	10/01/2014	950.00		019126		

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-11294	Tree Service Main Entrance	R	10/01/2014	950.00		019126		
I-11295	Tree Service Main Entrance	R	10/01/2014	950.00		019126		
I-11296	Tree Service Main Entrance	R	10/01/2014	950.00		019126		9,750.00
02187	Pitney Bowes Inc							
I-423509	Postage Machine Maint-1 Year	R	10/01/2014	338.00		019127		338.00
01439	PRECISION POWER EQUIPMENT							
I-2871	Chainsaw Chains, LCRA Maint	R	10/01/2014	70.93		019128		70.93
00788	QUINN COMPANY							
C-01R086433	Keys Returned	R	10/01/2014	52.49CR		019129		
I-PC010313362	Keys for Equipment at LCRA	R	10/01/2014	125.07		019129		72.58
02294	R&B Wholesale Distributors, In							
I-107908	Disposal Parts for LCRA	R	10/01/2014	128.23		019130		128.23
00405	R.J. THOMAS MFG. CO.,INC.							
C-00170767A	Accrue Use Tax	R	10/01/2014	338.00CR		019131		
D-00170767A	Accrue Use Tax	R	10/01/2014	338.00		019131		
I-00170767	Camp Site Grills and Tables	R	10/01/2014	5,636.70		019131		5,636.70
00313	ROCK LONG'S AUTOMOTIVE							
I-12956	Rebuilt Transmission, #29,LCRA	R	10/01/2014	4,350.33		019132		
I-12974	Blower Motor, #13, Lab Truck	R	10/01/2014	557.61		019132		4,907.94
02584	Rubber Neck Signs							
I-1845	Decals for New Vehicles	R	10/01/2014	205.28		019133		205.28
01109	SALVADOR LOERA TRANSPORTATION							
I-12151	Crushed Rock for S/A Ramp	R	10/01/2014	750.00		019134		750.00
01240	SENSUS USA							
I-SS15000819	Software Support 9/30-9/30/15	R	10/01/2014	2,314.23		019135		2,314.23
00725	SMART & FINAL							
I-091514	Breakroom Supplies	R	10/01/2014	132.28		019136		
I-138788	Water Park Staff Party	R	10/01/2014	172.11		019136		304.39
00215	SOUTHERN CALIFORNIA EDISON							
I-091914	Acct#2237011044	R	10/01/2014	26.04		019137		
I-092314	Acct#2312811532	R	10/01/2014	58.72		019137		
I-092314A	Acct#2266156405	R	10/01/2014	163.12		019137		
I-092314B	Acct#2157697889	R	10/01/2014	9,512.09		019137		
I-092714	Acct#2210507034	R	10/01/2014	18,292.43		019137		
I-093014	Acct#2210503702	R	10/01/2014	12,644.05		019137		40,696.45

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 9/24/2014 THRU 10/01/2014

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
09043	SOUTHERN CALIFORNIA EDISON							
I-183480	Replace HVAC Service Panel	R	10/01/2014	1,188.00		019138		1,188.00
02202	Stanley Pest Control							
I-383954	Treat for Yellow Jackets, LCRA	R	10/01/2014	85.00		019139		
I-643142	Yellow Jackets, Bait Stations	R	10/01/2014	170.00		019139		255.00
00317	TIERRA CONTRACTING INC							
I-7696	Rincon Leak Repair, Oper & Eq	R	10/01/2014	14,586.65		019140		14,586.65
09465	TRAVIS AGRICULTURAL CONSTRUCTI							
I-144831	Chloramination Bypass Line	R	10/01/2014	50,906.16		019141		50,906.16
00825	USA BLUEBOOK							
I-451866	Chemical Feed System Parts TP	R	10/01/2014	208.42		019142		
I-456615	Tests for Total Chlorine	R	10/01/2014	50.22		019142		258.64
00254	VENTURA LOCKSMITHS							
I-14321	Duplicate Keys Made for #15	R	10/01/2014	118.25		019143		118.25
00258	VENTURA STEEL, INC							
I-158920	Pipe for Dam Intake Line	R	10/01/2014	19.35		019144		
I-159369	Angles for Motor Mutes	R	10/01/2014	46.66		019144		66.01
09955	VENTURA WHOLESALE ELECTRIC							
I-146016	Robles Meter Install Parts	R	10/01/2014	87.77		019145		
I-146059	Parts to Install Meter Robles	R	10/01/2014	564.72		019145		
I-146159	Parts for Robles Meter Install	R	10/01/2014	167.16		019145		
I-146210	Electric Box & Splice Kit, WP	R	10/01/2014	186.46		019145		
I-146398	Parts for Robles Fish Ladder	R	10/01/2014	31.28		019145		
I-157023	Electric Parts for Robles	R	10/01/2014	47.79		019145		1,085.18
00630	WESCO							
I-987017	Shielded Wire for Robles	R	10/01/2014	151.48		019146		151.48
00124	ICMA RETIREMENT TRUST - 457							
I-CUI201409290891	457 CATCH UP	R	10/01/2014	634.61		019147		
I-DCI201409290891	DEFERRED COMP FLAT	R	10/01/2014	2,894.24		019147		
I-DI%201409290891	DEFERRED COMP PERCENT	R	10/01/2014	171.06		019147		3,699.91
01960	Moringa Community							
I-MOR201409290891	PAYROLL CONTRIBUTIONS	R	10/01/2014	16.75		019148		16.75

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00985	NATIONWIDE RETIREMENT SOLUTION							
	I-CUN201409290891 457 CATCH UP	R	10/01/2014	864.53		019149		
	I-DCN201409290891 DEFERRED COMP FLAT	R	10/01/2014	4,432.85		019149		
	I-DN%201409290891 DEFERRED COMP PERCENT	R	10/01/2014	349.71		019149		5,647.09
00180	S.E.I.U. - LOCAL 721							
	I-COP201409290891 SEIU 721 COPE	R	10/01/2014	12.00		019150		
	I-UND201409290891 UNION DUES	R	10/01/2014	677.50		019150		689.50
00230	UNITED WAY							
	I-UWY201409290891 PAYROLL CONTRIBUTIONS	R	10/01/2014	60.00		019151		60.00
1	Gregory A Gears							
	I-000201409170889 TS Refund	R	10/01/2014	42.50		019152		42.50
1	John G Spencer							
	I-000201409300892 TS Refund	R	10/01/2014	210.00		019153		210.00
1	JOJ LP							
	I-000201409300893 UB Refund	R	10/01/2014	5.17		019154		5.17
1	Virginia Trevino							
	I-000201409300895 UB Refund	R	10/01/2014	36.66		019155		36.66
1	Jennifer Wieser							
	I-000201409300894 UB Refund	R	10/01/2014	33.90		019156		33.90
1	Michael G Sedlak							
	I-000201409300896 UB Refund	R	10/01/2014	38.01		019157		38.01
1	David F Sparks							
	I-000201409300897 UB Refund	R	10/01/2014	0.03		019158		0.03
1	Ronald & Lisa Moy							
	I-000201409300898 UB Refund	R	10/01/2014	49.94		019159		49.94
1	Environmental Constr							
	I-000201409300899 UB Refund	R	10/01/2014	30.84		019160		30.84
00128	INTERNAL REVENUE SERVICE							
	I-T1 201409290891 Federal Withholding	D	10/01/2014	25,992.84		100141		
	I-T3 201409290891 FICA Withholding	D	10/01/2014	22,918.90		100141		
	I-T4 201409290891 Medicare Withholding	D	10/01/2014	5,848.94		100141		54,760.68

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00049	STATE OF CALIFORNIA							
I-T2 201409290891	State Withholding	D	10/01/2014	8,757.66		100142		8,757.66
00187	CALPERS							
I-PBB201409290891	PERS BUY BACK	D	10/01/2014	66.87		100143		
I-PEB201409290891	PEBRA EMPLOYEES PORTION	D	10/01/2014	1,132.53		100143		
I-PER201409290891	PERS EMPLOYEE PORTION	D	10/01/2014	9,957.24		100143		
I-PRB201409290891	PEBRA EMPLOYER PORTION	D	10/01/2014	1,132.53		100143		
I-PRR201409290891	PERS EMPLOYER PORTION	D	10/01/2014	12,209.50		100143		24,498.67

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	108	307,678.84	0.00	307,678.84
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	3	88,017.01	0.00	88,017.01
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS	0.00	
		VOID CREDITS	0.00	
			0.00	

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: AP	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			111	395,695.85	0.00	395,695.85
BANK: AP	TOTALS:		111	395,695.85	0.00	395,695.85
REPORT TOTALS:			112	395,695.85	0.00	395,695.85

Casitas Municipal Water District
Reimbursement Disclosure Report (1)
Fiscal Year 2014/15
July 1, 2014-September 30, 2014

<u>Date paid</u>	<u>Board of Director/ Employee</u>	<u>Description</u>	<u>Amount Paid</u>
7/1/2014	Denise Collin	Car Rental CSDA Leadership Summit 6/22/14-6/24/14	\$ 246.96
7/1/2014	Denise Collin	Lodging CSDA Leadership Summit 6/22/14-6/24/14	\$ 423.14
7/1/2014	Denise Collin	Airfare CSDA Leadership Summit 6/22/14-6/24/14	\$ 367.50
7/1/2014	Eric Grabowski	Safety Boots	\$ 127.93
7/1/2014	Tim Lawson	Safety Boots	\$ 170.00
7/16/2014	RJ Faddis	Lodging for RJ Faddis & Mitch Tull, Quagga Training 5/27/14-5/29/14	\$ 596.20
7/16/2014	Scott Lewis	Airfare CMWD 6/15/14-6/20/14	\$ 448.00
7/16/2014	Scott Lewis	Lodging CMWD 6/15/14-6/20/14	\$ 408.75
7/16/2014	Scott Lewis	Car Rental CMWD 6/15/14-6/20/14	\$ 320.65
7/16/2014	Denise Collin	Advance for Calpers Forum 10/27/14-10/29/14	\$ 565.77
7/24/2014	Brian Taylor	Wood Chips for Damage Repair from Matilija Conduit Leak	\$ 216.00
8/12/2014	Neil Cole	Water Education Seminar	\$ 130.00
8/12/2014	Ron Yost	Damtender House Property Tax Bill	\$ 548.37
9/3/2014	Scott Lewis	Airfare to CMWD 8/17/14-8/23/14	\$ 305.20
9/3/2014	Scott Lewis	Lodging CMWD 8/17/14-8/23/14	\$ 408.75
9/3/2014	Scott Lewis	Car Rental CMWD 8/17/14-8/23/14	\$ 327.95
9/3/2014	Scott Lewis	Car Rental for Patrol Boat Inspection (for LCRA) in Medford	\$ 105.52
9/17/2014	RJ Faddis	Advance for Travel/Watercraft Inspector Training	\$ 688.20
9/17/2014	Mitch Tull	Advance for Travel/Watercraft Inspector Training	\$ 600.57
9/24/2014	David Pope	Safety Boots	\$ 160.18
9/24/2014	Robert Vasquez	Safety Boots	\$ 170.00

Note:

1) Reimbursement Disclosure Report prepared pursuant to California Government Code 53065.5

CASITAS MUNICIPAL WATER DISTRICT
INTEROFFICE MEMORANDUM

TO: STEVE WICKSTRUM, GENERAL MANAGER
FROM: TODD EVANS, ASSISTANT ENGINEER
SUBJECT: ADOPT RESOLUTION TO AWARD CONTRACT-LAKE CASITAS RECREATION FRONT ENTRANCE UPGRADE, SPECIFICATION 14-373
DATE: SEPTEMBER 08, 2014

RECOMMENDATION:

It is recommended that the Board of Directors adopt the resolution accepting the proposal submitted by the lowest responsible bidder and award the contract for the Lake Casitas Recreational Front Entrance Improvements, Specification 14-373 to Union Engineering in the amount of \$614,701.00 for Bid Items 1 through 11 and 14 through 19 only. It is further recommended that the President of the Board execute the agreement for said work and the Board authorize staff to proceed with the administration of the contract.

BACKGROUND AND DISCUSSION:

The front entrance gate to the Lake Casitas Recreational area has exceeded its useful service life and is in need of replacement. Plans and specifications were created and put out for bid. Three contractors submitted bids. Bids were opened on August 28th

All bids came back over budget. Staff identified Bid items 12-Faux Rock Work, 13-Security Light Fixtures and 20-Benches as items that could be removed from the contract. The security light fixtures can be installed under a separate contract at a later date. The Faux Rock Work and the Bench are not necessary to accomplish the project goals and can be deleted. The security lights are essentially overhead lighting. The adjustment in the contract did NOT change the results of the lowest bidder.

The project was advertised through F.W. Dodge and the Casitas web site. one firm visited the site. Three firms submitted a proposal. The bid results are:

<u>FIRM</u>	<u>BID ITEM 1-11, 14-19 AMOUNT</u>	<u>ORIGINAL AMOUNT</u>
Union Engineering	\$614,701.00	\$721,093.00
Viola	\$662,788.00	\$721,551.00
GRD Construction	\$659,563.00	\$724,786.00

Staff recommends the project with the removed bid items be approved for the following reasons:

- The gate has exceeded its useful service life.
 - The first part of the gate was constructed in 1966. The last part was built in 1978 with a remodel in 1980.
- Low overhead clearance
 - Recreational Vehicles (RVs) have become much larger than when the gate was originally constructed. There have been a number of collisions with the current roof resulting in significant damage to the customer's RV.
- Limited to one full service lane.
 - Due to the height constriction the entrance is effectively limited to one entrance lane to service all vehicles.
- Congestion/safety
 - When a larger vehicle enters the wrong lane, staff is forced to exit the booth and back traffic up to allow the RV to change into the one service lane.

Staff believes that the following benefits justify the project:

- Increased service life vs. cost
 - The current roof and kiosk booths are wood and have had service life of approximately 35 years. The new roof structure and kiosk booths will be constructed of steel and be powder coated and should have a service life of 50 or more years.
 - The costs to replace the entrance structures are only likely to increase as time goes on.
- Service lanes expanded from 1 to 4 lanes
 - The new configuration allows for 4 full service lanes that will provide appropriate roof clearance for the large recreational vehicles, an exit lane and an emergency access lane.
- Improved traffic flow
 - Decreases the wait time to enter.
 - The new booths will have illuminated traffic control lights declaring which lanes are open and closed. This will assist the driver to determine which lane to choose.
 - Staff will have an employee entrance to bypass traffic.
 - Delivery truck entrances will be expedited as staff could "buzz" them in thru an unoccupied lane
- Improved safety & work environment
 - Staff will not have to leave the booth to direct traffic or open access gates. All gates, including the emergency gate, can be opened from within either booth.
 - 4 full service lanes will be utilized to moved staged traffic off the County road during peak hours

- Improved customer service / experience
 - The roof will provide shade while the customer is being served at the gate or waiting in line.
 - The traffic control signs will assist driver during approach to the gate, and help eliminate confusion.
 - Speed entry time

The FY 2014-15 Budget allocated \$378,000 for the work.

The USBR has made \$273,695.00 available to the District in matching funds for the purpose of increasing security to combat the threat of the Quagga mussel. The front gate project is considered part of this effort and therefore eligible to receive these matching funds. Due to the short life expectancy of the funding, staff has secured \$129,073.00 of the funding in advance by billing for Quagga related expenses. Funding from the USBR can disappear when not secured quickly. It should be noted that our current funding was reallocated from other entities that were slow to collect. Quagga related expenses would be incurred and need to be paid with or without the USBR grant. Staff has requested reimbursement for any eligible expenses rather than save the money for a specific project. There is still \$144,621.00 remaining in the USBR grant for use on this project. The additional funds for the project will be secured from Casitas, and be depreciated in a payback period of 25 years.

CASITAS MUNICIPAL WATER DISTRICT

**RESOLUTION AWARDING A CONTRACT
FOR THE LAKE CASITAS RECREATIONAL FRONT ENTRANCE UPGRADE
SPECIFICATION NO. 14-373**

WHEREAS, the District invited bids from qualified contractors for the above-referenced project, and

WHEREAS, the District received 3 bids,

WHEREAS, Union Engineering Inc. submitted the low bid in the amount of \$614,701.00 for Bid Items 1 through 11 and 14 through 19 only.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Casitas Municipal Water District as follows:

1. That the proposal from Union Engineering Inc. is responsive.
2. That the bid from Union Engineering Inc. in the amount of \$614,701.00 be accepted for the Lake Casitas Recreational Front Entrance Upgrade (Spec. #14-373) and a contract awarded.
3. That staff is hereby authorized and directed to proceed with the administration of the contract with Union Engineering Inc.

ADOPTED this _____ day of _____, 2014.

Bill Hicks, President
Casitas Municipal Water District

ATTEST:

Pete Kaiser, Secretary
Casitas Municipal Water District

**CASITAS MUNICIPAL WATER DISTRICT
Interdepartmental Memorandum**

Date: September 24, 2014
To: Board of Directors
From: Steve Wickstrum, General Manager
Subject: License for the Installation, Operation, and Maintenance of Radio Repeaters

RECOMMENDATION:

It is recommended that the Board of Directors authorize and direct the President of the Board to execute the License to permit the Ojai Valley Sanitary District to install, operate and maintain two radio repeaters on Ventura River Project lands.

BACKGROUND:

The Ojai Valley Sanitary District (OVSD) has approached Casitas with a need and a proposal to install, operate and maintain two radio repeaters on Ventura River Project lands. The need is to transmit key system data from the wastewater plant, located south of Foster Park, to their main office in Mira Monte. The proposal is to install one radio repeater at Casitas Dam and another repeater near the Rincon Main vent structure, south west of Lake Casitas. It is difficult to radio transmit system data without proceeding through a repeater system. Near line of sight is often required in radio systems. Casitas has a similar arrangement with OVSD for a Casitas repeater at the OVSD plant.

Our respective staffs have checked through any possibilities for radio interference, understand security requirements, and confirmed with management that the needs of OVSD can be met without issue between our agencies. Due to the priority of the Bureau of Reclamation as being the sole agency to issue use permits on the Ventura River Project lands, staff has proceeded on behalf of OVSD with the request for a license. The license has been sent to Casitas for consideration of approval by the Board of Directors.

OVSD has recently approved and signed three copies of the license. Casitas has received the signed copies of the license from the OVSD. In the spirit of our continuing cooperation between our agencies and conditions prescribed in the license, it is recommended that the license be approved and signed by Casitas and returned to the Bureau.

DUPLICATE
ORIGINAL

VRP-10/Index No. 87/Unit No. CRW-116, -118
VRP-14/Index No. 35/Unit No. CR-1
LND-13-41

Contract No. 14-LC-20-0472

**UNITED STATES
DEPARTMENT OF THE INTERIOR
BUREAU OF RECLAMATION**

**LICENSE FOR THE INSTALLATION, OPERATION, AND MAINTENANCE OF RADIO
REPEATERS ON RECLAMATION'S RIGHT-OF-WAY FOR CASITAS RESERVOIR
VENTURA RIVER PROJECT**

THIS LICENSE is given this day of 2014, in pursuance of the Act of June 7, 1902 (32 Stat. 388) and Acts amendatory thereof or supplementary thereto, by THE UNITED STATES OF AMERICA, acting by and through its Bureau of Reclamation, Department of the Interior, represented by the duly authorized officer executing this License hereinafter styled the "United States" to the

*Ojai Valley Sanitary District
1072 Tico Road
Ojai, California 93023
Telephone: (805) 646-5548
Fax: (805) 640-0842*

hereinafter styled the "Licensee."

RECITALS:

The United States through the Bureau of Reclamation (Reclamation) acquired certain lands for the Casitas Reservoir (Facilities) in connection with the Ventura River Project (VRP); and

WHEREAS, Casitas Municipal Water District (CMWD) as the non-federal operating entity, is responsible for the operation and maintenance (O&M) of the Facilities, including the building where the existing repeater is located; and

WHEREAS, the Licensee has requested, in writing, permission to access Reclamation's Facilities and existing repeater site to install and O&M two (2) new radio repeaters to be utilized for the purpose of transmitting wastewater data (Project), and are shown on the Vicinity Map, labeled as "**Exhibit A**," attached hereto and made a part hereof; and

WHEREAS, Reclamation has determined that granting said permission would be in the public interest and, under the terms and conditions hereinafter provided, will not be incompatible with the purposes for which the land was acquired.

IT IS AGREED:

1. Subject to the following terms and conditions, the United States issues to Licensee, without warranty of title, a non-exclusive License for access on, over and across Reclamation's land, for the access, installation and O&M of the Project, within those portions of certain lands acquired by the United States for the VRP, more accurately described as follows:

Said lands located in Section 6, Township 3 North, Range 23 West, and Township 4 North, Range 24 West, S.B.B.&M., Ventura County, California, in the locations identified on the Location of Radio Repeaters, labeled as "Exhibit B," attached hereto and made a part hereof.

2. The Licensee hereby agrees to indemnify and hold harmless the United States, CMWD, and their employees, agents, and assigns from any loss or damage and from any liability on account of personal injury, property damage, or claims from personal injury or death arising out of the Licensee's activities under this License.

3. Access to the Facilities by the Licensee and their contractor(s) for the installation and O&M of the Project is restricted to those portions of the VRP described in Article 1, above.

4. The Licensee, at its sole expense, shall O&M the Project and shall keep the Project and related appurtenances in good and safe condition to the reasonable satisfaction of the United States and CMWD. Additional construction, relocation or use of the licensed premises, not in accordance with this License, shall not be initiated without the prior written approval of the United States and CMWD. Additionally, the Licensee will be required to reimburse the United States for its administrative costs involved in the review and approval of such additional construction, relocation or use.

5. This License is granted subject to existing rights in favor of the public or third parties for highways, roads, railroads, telegraph, telephone and electrical transmission lines, canals, laterals, ditches, flumes, siphons, and pipelines on, over, and across said land. The Licensee recognizes that it has sole responsibility to make whatever arrangements are necessary to obtain such rights, as may be needed by the Licensee, from any other party or parties holding any other interest in the licensed premises.

6. This License is personal, revocable and nontransferable and will become effective on the date hereinabove written and, unless otherwise sooner terminated, will continue for **twenty-five (25) years** from the effective date.

7. This License may be revoked by Reclamation upon thirty (30) days written notice to the Licensee if:

- (a) The Licensee's use of the land interferes with existing or proposed facilities;
- (b) The land contained in the License is needed for any United States purpose;
- (c) The United States disposes of its interest in the land contained in this License; or
- (d) The Licensee fails to comply with any of the terms and conditions of this License.

8. TERMINATION. Any activity deemed to be illegal on Federal lands shall be cause for immediate termination of this License. This License shall terminate and all rights of the Licensee hereunder shall cease, and the Licensee shall quietly deliver to the United States possession of the premises in like condition as when taken, reasonable wear and damage by the elements excepted:

- (a) At the expiration of the term as provided by Article 6; or
- (b) On the date hereinabove first written, of any year, upon written notice to the Licensee, served ten (10) days in advance thereof; or
- (c) After failure of the Licensee to comply with any terms and/or conditions of this License, and, upon notification of the violation, the Licensee fails to adequately cure the violation in a timely manner. Reclamation will have the final determination regarding the adequacy of the cure.

The notices provided by this Article will be served by certified mail addressed to the respective post office addresses given in Article 24 and the mailing of any such notice properly enclosed, addressed, stamped, and certified, will be considered service. If this License is revoked under Article 7(d), the United States reserves the right to bar the Licensee from the authorization to use acquired or withdrawn public land on the Facilities for a period of time to be determined by the Area Manager, South-Central California Area Office, Reclamation

9. The Licensee will not:

- (a) Store hazardous materials on the VRP.
- (b) Use water from the VRP for activities unrelated to the Project.
- (c) Leave waste and debris on the VRP.

10. Installation of the Project shall be in compliance with the plans and specifications reviewed and approved by Reclamation and CMWD. Any changes to the Project requirements in subsequent addendums, modifications, or change orders which have the potential to adversely affect Reclamation facilities shall be submitted to and accepted by Reclamation and CMWD, and upon acceptance are hereby included and made a part hereof. Copies of all changes to Project requirements shall be provided to Reclamation and CMWD within five (5) days of their issuance.

11. USE FEES. In accordance with 43 CFR Part 429.26, Subpart F (a) (7), all Use Fees for the rights granted herein have been waived. After this License has been issued, periodic field reviews will be conducted to monitor the use to ensure it is in compliance with the provisions of this License.

12. REMOVAL OF STRUCTURES. Upon the expiration, termination, or revocation of this License, if all damage claims due Reclamation have been paid, the Licensee shall remove the Project and any related improvements made by it, without delay, from the premises at no cost to the United States or CMWD. Upon failure to remove any such improvements within thirty (30) days of expiration, termination, or revocation, any remaining improvements shall, at the option of the United States, be removed or become the property of the United States. The Licensee shall pay all expenses of the United States, or its assigns, related to the removal of such improvements.

13. The Licensee and its contractors shall comply with the requirements of the latest edition (currently the October 2009 edition) of the **Reclamation Safety and Health Standards** handbook

while conducting any activity on Reclamation land or facilities. A copy can be downloaded from Reclamation's public web site at: <http://www.usbr.gov/ssle/safety/RSHS/rshs.html>

14. HAZARDOUS MATERIALS. During the term of this License, the Licensee and/or its contractor(s) hereby agree as follows:

(a) The Licensee shall comply with all applicable Federal, State and local laws and regulations, and Reclamation policies and instructions, existing or hereafter enacted or promulgated, concerning any hazardous materials that will be used, produced, transported, stored or disposed of on or in lands, waters or facilities owned by the United States or administered by Reclamation.

(b) "Hazardous material" means any substance, pollutant or contaminant listed as hazardous under the *Comprehensive Environmental Response, Compensation, and Liability Act of 1980*, as amended, 42 U.S.C., section 9601, et seq., and the regulations promulgated pursuant to that Act.

(c) Upon discovery of any event which may or does result in contamination or pollution of Federal lands, waters or facilities, the Licensee shall initiate any necessary emergency measures to protect health, safety and the environment and shall report such discovery and full details of the actions taken to the Contracting Officer. Reporting may be within a reasonable time period. A reasonable time period means within twenty-four (24) hours of the time of discovery if it is an emergency or by the first working day if it is a non-emergency. An emergency is any situation that requires immediate action to reduce or avoid endangering public health and safety or the environment.

(d) Violation of any provisions of this Article, as determined by the Contracting Officer, may constitute grounds for termination of this contract. Such violations require immediate corrective action by the Licensee and shall make the Licensee liable for the cost of full and complete remediation and/or restoration of any Federal resources or facilities that are adversely affected as a result of the violation.

(e) The Licensee agrees to include the provisions contained paragraphs (a) through (f) of this Article in any subcontract or third party contract it may enter into pursuant to this contract.

(f) Reclamation agrees to provide information necessary for the Licensee, using reasonable diligence, to comply with the provisions of this Article.

15. CULTURAL RESOURCES PROTECTION. The Licensee shall immediately provide an oral notification to Reclamation's authorized official of the discovery of any and all antiquities or other objects of cultural, historic or scientific interest on Reclamation lands. The Licensee shall forward a written report of its findings to Reclamation's authorized official within forty-eight (48) hours. Objects under consideration include, but are not limited to, historic or prehistoric ruins, human remains or artifacts discovered as the result of activities under this License. The Licensee shall cease activity, stabilize and protect such discoveries until authorized to proceed by Reclamation's authorized official. Protective and mitigative measures specified by Reclamation's authorized official shall be the responsibility of the Licensee.

16. DISCOVERY OF HUMAN REMAINS. The Licensee shall immediately provide an oral notification to Reclamation's authorized official of the discovery of human remains on Reclamation

land. The Licensee shall forward a written report of its findings to Reclamation's authorized official within forty-eight (48) hours by certified mail. The Licensee shall cease activity, stabilize and protect such discoveries until authorized to proceed by the Regional Archaeologist for Reclamation (916) 978-5041. Protective and mitigative measures specified by the Regional Archaeologist shall be the responsibility of the Licensee.

17. Installation and O&M of the Project shall be conducted in accordance with all applicable Federal, State of California, and local safety and environmental regulations and to the satisfaction of Reclamation and the CMWD. The Licensee will notify Mr. Ed Salazar, Civil Engineer, Reclamation at (559) 906-5882, and Mr. Neil Cole, Principal Civil Engineer, CMWD, at (805) 649-2251, at least seventy-two (72) hours prior to initiating any activities on United States lands or Facilities. A project construction schedule will be submitted to CMWD prior to the commencement of Project activities.

18. UNRESTRICTED ACCESS. The United States reserves the right of their officers, agents, and employees at all times to have unrestricted access and ingress, passage over, and egress to and from all of said lands, to make investigations of all kinds, dig test pits and drill test holes, and to survey for and construct reclamation and irrigation works and other structures incidental to Reclamation projects, for any purpose whatsoever. Reclamation will make every reasonable effort to keep damages to a minimum.

19. The Licensee shall ensure access for Reclamation and CMWD O&M needs during installation of the Project and coordinate any closings of access with Reclamation's authorized users.

20. Prior to the installation of the Project, the Licensee and/or its contractor(s), for the duration of construction activities, will maintain in force policies of liability insurance providing limits of not less than \$1,000,000 for each person/occurrence and \$2,000,000 aggregate for bodily injury or death, and not less than \$1,000,000 property damage. Said policies will name the United States and CMWD as additional insureds (with the ISO CG 20 10 endorsement form or equivalent) and will provide that they will not be canceled or reduced in coverage without ten (10) days prior written notice to Reclamation and CMWD. The Licensee will cause to be delivered to Reclamation and CMWD a copy of the certificate of insurance reflecting all essential coverage. The endorsement will reference Reclamation Contract No 14-LC-20-0472 in the description portion of the endorsement form.

21. SEVERABILITY. Each provision of this License shall be interpreted in such a manner as to be valid under applicable law, but if any provision of this License shall be deemed or determined by the competent authority to be invalid or prohibited hereunder, such provision shall be ineffective and void only to the extent of such invalidity or prohibition, but shall not be deemed ineffective or invalid as to the remainder of such provision or any other remaining provisions, or of the License as a whole.

22. OFFICIALS NOT TO BENEFIT. No member of or delegate to Congress or the Resident Commissioner will be admitted to any share or part of this License or to any benefit to arise herefrom, but this restriction will not be construed to extend to this License if made with a corporation or company for its general benefit.

23. RESERVATIONS. The jurisdiction and supervision of the United States over the licensed premises is not surrendered or subordinated by the issuance of this License and the United States reserves the right to issue other licenses, rights-of-way, permits or other agreements that do not interfere with the Licensee's use and facilities. There is reserved, from the rights given in this right-

of-way, the prior right of the United States to construct, operate and maintain public works, now or in the future as authorized by the Congress of the United States, without liability for severance or other damage to the Licensee's Project, including the right to terminate when lands are needed for VRP purposes.

24. NOTICES.

(a) Any notice, demand, or request required or authorized by this License to be given or made to or upon the United States shall be deemed properly given or made if delivered or mailed postage-prepaid to the Area Manager, South-Central California Area Office, 1243 "N" Street, Fresno, CA 93721-1813; telephone (559) 487-5116.

(b) Any notice, demand, or request required or authorized by this License to be given or made to or upon the Licensee shall be deemed properly given or made if delivered or mailed postage-prepaid to Mr. Jeff Palmer, General Manager, Ojai Valley Sanitary District, 1072 Tico Road, Ojai, CA 93023; telephone (805) 646-5548.

(c) Any notice, demand, or request required or authorized by this License to be given or made to or upon CMWD shall be deemed properly given or made if delivered or mailed postage-prepaid to Mr. Steven E. Wickstrum, General Manager, Casitas Municipal Water District, 1055 Ventura Ave., Oak View, CA 93022; telephone (805) 649-2251.

(d) The designation of the person to or upon whom any notice, demand or request is to be given or made, or the address of such person, may be changed at any time by notice given in the same manner as provided in this Article for other notices.

25. NO WARRANTY. The United States makes no warranty, expressed or implied, as to the extent or validity of the grant contained herein, or the condition at any time of the licensed premises, or any of the property of the United States thereon, or the suitability of the licensed premises for the purposes of the Licensee.

26. The Licensee warrants that no person or agency has been employed or retained to solicit or secure this License upon an agreement or understanding for a commission, percentage, brokerage or contingent fee except bona fide employees and bona fide commercial agencies maintained by the Licensee for the purpose of securing business. For breach or violation of this warranty, Reclamation will have the right to revoke this License without liability or, in its discretion, to require the Licensee to pay the full amount of such commission, percentage, brokerage or contingency fee to the United States.

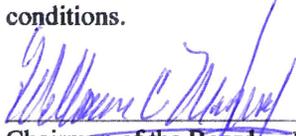
IN WITNESS WHEREOF this License is given as of the date of execution written below.

UNITED STATES OF AMERICA

Deputy Area Manager
South-Central California Area Office
Bureau of Reclamation

ACCEPTED:

The LICENSEE and its authorized representatives, by signature below, agree to the above terms and conditions.



Chairman of the Board William C. Murphy
Ojai Valley Sanitary District

9/22/14

Date

NOTED:

The CASITAS MUNICIPAL WATER DISTRICT and its authorized representatives, by signature below, agree to the above terms and conditions.

By

Date

SCC-452

EXHIBIT A - LAKE CASITAS VICINITY

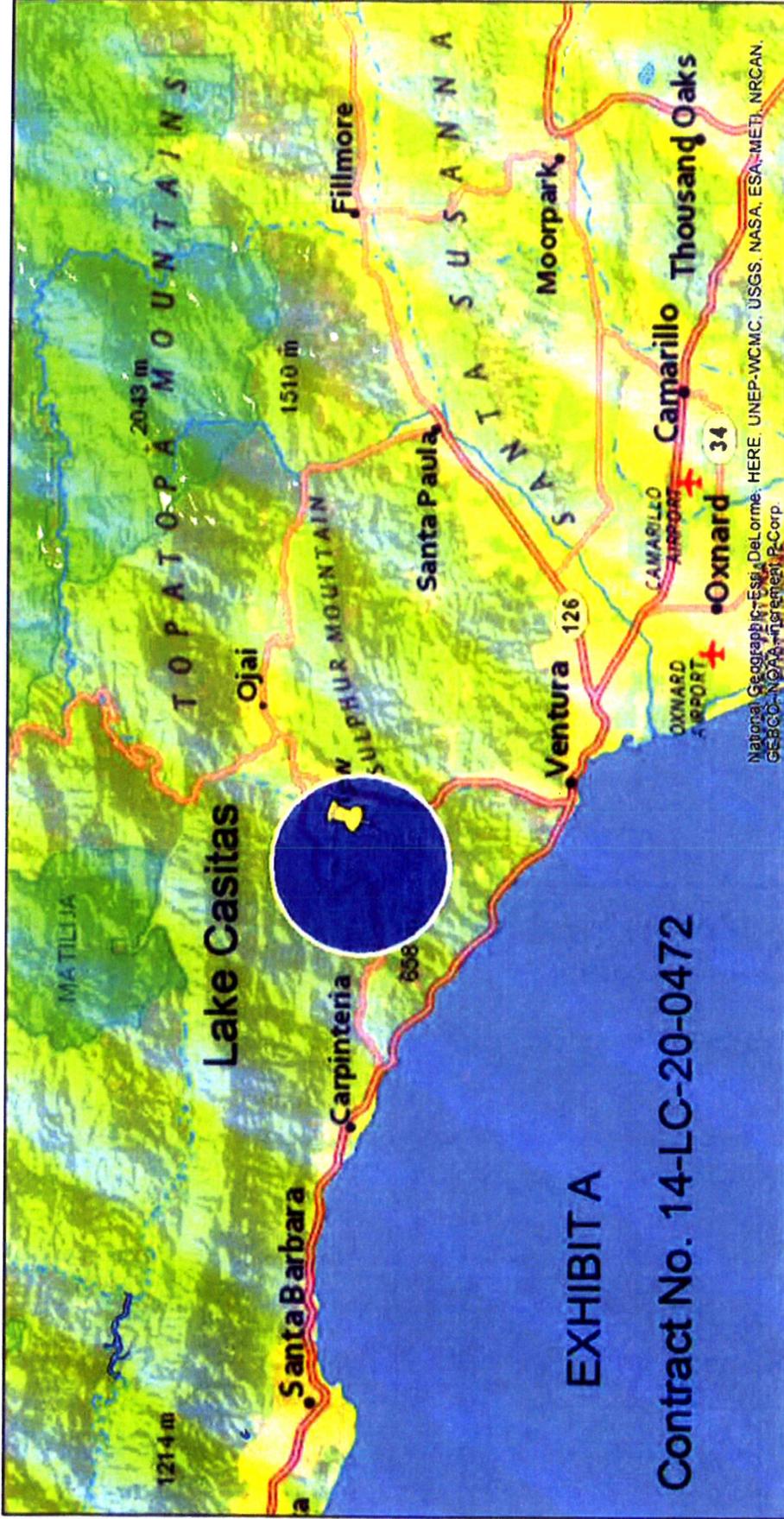
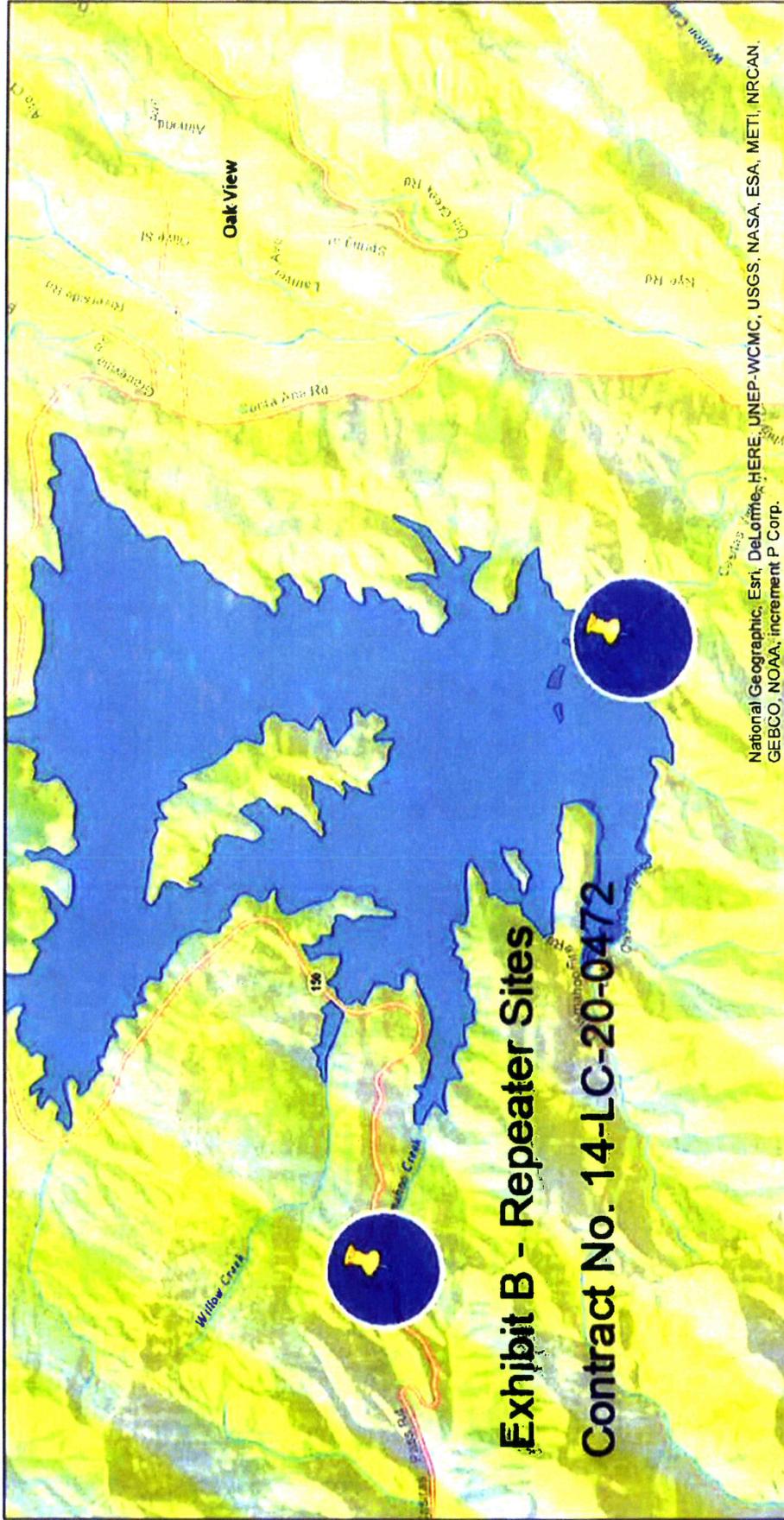


EXHIBIT A
 Contract No. 14-LC-20-0472

1:438,833

-  Override 1
-  Override 1
-  Lakes And Reservoirs FL
-  Reservoirs
-  NatGeo_World_Map

Exhibit B - Repeater Sites



1:49,788

**CASITAS MUNICIPAL WATER DISTRICT
Interdepartmental Memorandum**

Date: September 25, 2014
To: Board of Directors
From: Steve Wickstrum, General Manager
Subject: Presentation - Matilija Dam Decommissioning Status

RECOMMENDATION:

It is recommended that the Board of Directors be informed on the current study work being performed by consultants for the Matilija Technical Advisor Committee. It is further recommended that the Board of Directors prepare for the presentation by reading several documents posted on the Matilija Dam Ecosystem Restoration Project - Home Page and also view several videos on recent dam removals.

BACKGROUND:

Over the course of the last decade, there has been a concerted effort to remove Matilija Dam, restore the ecosystem of the Matilija Creek to pre-dam condition, and to do so in such a manner that will be the least impactful to the environment and local water supplies. While much work has been performed by federal, state and local expertise, it is recognized that there are issues remaining to be answered before proceeding with the actual removal of the Matilija Dam. It is also recognized that additional knowledge and experience gained from the demolition of several dams in Washington can provide answers to some of the questions remaining for the removal of Matilija Dam.

In 2011, a Fine Sediment Study Group (FSSG) was formed to consider options for the removal of the sediment behind Matilija Dam. The primary concern of the Casitas Municipal Water District is the project impacts on Ventura River and Lake Casitas water quality and water diversion operation that will result from the discharge of fine sediment. In moving forward with the options proposed by the FSSG to a technical Advisory Committee, and with funding support from the California Coastal Conservancy, the Ventura County Watershed Protection District hired a joint team of consultants with experience with other dam removal projects to refine the options of dam removal and assist with understanding the impacts that are likely to result from the project. The consultant team consists of staff from the consulting firms of URS and Stillwater. The consulting staff has been directly involved with the removal of the Glines Canyon Dam (Elwah River), the Conduit Dam (White Salmon River), and involved with the removal of the San Clemente Dam (Carmel River). This consulting team is bringing their experience to this project.

On September 18, 2014, the URS-Stillwater consulting team presented at a meeting of the Design Oversight Committee several concepts on dam removal, a discussion on sediment transport, and an overview of the hydrologic issues that include addressing the water quality and supply concerns. The concepts are to be further refined by the consultants, combined where deemed that a better project will result, and finalized for presentation in early 2015.

To keep the Board of Director informed and involved with the progress to date, there are several forms of information that should be read and viewed by each director. To further assist in the knowledge base of the directors, it is highly recommended that each director read the following postings on the Matilija Dam Ecosystem Restoration Project - Home Page:

- *New! 2014-09-09 Draft Initial Options Screening Report (September 2014)*
- *New! 2014-09-10 Hydrologic Assessment for Water Supply (September 2014)*

It is also recommended that the directors view several videos that are available on the internet pertaining to recent dam removal projects. Specific recommendation to the following videos:

- “Condit Dam – There was a Dam” by Pacific Power
- “Marmot Dam” by NCED_{STC}

To facilitate the information, during the October 8th regular meeting of the Board the General Manager can provide an overview of the URS-Stillwell presentation and address/refer questions posed by the directors.

If you have any questions in this regard, please do not hesitate to discuss your question with me.

CASITAS MUNICIPAL WATER DISTRICT

MINUTES
Recreation Committee

DATE: September 24, 2014
TO: Board of Directors
FROM: General Manager, Steve Wickstrum
Re: Committee Meeting of September 8, 2014

RECOMMENDATION:

It is recommended that the Board of Directors receive and file this report.

BACKGROUND AND OVERVIEW:

1. **Roll Call.**
Director Bill Hicks and Director Jim Word
General Manager, Steve Wickstrum
Park Services Manager, Carol Belser
Park Services Officer IV, Suzi Taylor
Engineering Manager, Neil Cole
Assistant Engineer, Todd Evans
Public: Gary Wolfe, Lake Casitas Marina
Dee Bennett, Lake Casitas Rowing Club
2. **Public comments.**
None.
3. **Board/Management comments.**
None.
4. **Discussion regarding the Rowing Club's request for free standing temporary location with fence due to low water level.**
Carol Belser presented that the Rowing Club has asked to create a temporary storage site that is closer to the existing water level. Staff would clear the area and the Rowing Club would be responsible for the temporary fencing and the purchase/placement of a pea gravel surface. The Committee expressed caution about future rains creating soft earth conditions and need for the Club to ready to move rapidly in the event of rising lake water. The temporary storage will be coordinated through the Park Services Manager.
5. **Discussion regarding the bids for the Front Gate Project.**
Mr. Evans presented the bids results that were received for the Front Gate Project. While two bids were very competitive in the project bid price, the bid is higher than the engineer's estimate. PSM Belser explained the current level of funding made available for the project by the Bureau of Reclamation through a grant, and staff's effort to receive grant reimbursements before they could be redirected by the Bureau to other entities. The Front Gate Project should be moved to the Board for consideration of acceptance or rejection of the bid.
6. **Fee Comparison for Southern California Lake Agencies.**
PSM Belser presented a fee survey for various recreational uses at Southern California lakes and suggested several uses that may be considered for a fee adjustment, citing staffing needs and costs as the primary factor for the increases. The Committee ask PSM Belser to look at fees charges by KOA in

Santa Paula and County Parks Rincon RV sites for additional comparisons. PSM Belser will return to the Committee with a recommendation for fee adjustments.

7. **Review of Incidents and Comments.**
PSO IV Taylor read from her list of various incidents at Lake Casitas in August 2014.

CASITAS MUNICIPAL WATER DISTRICT

MINUTES
Personnel Committee

DATE: September 23, 2014
TO: Board of Directors
FROM: Assistant to General Manager, Rebekah Vieira
Re: Committee Meeting of September 8, 2014, at 4:30 p.m.

RECOMMENDATION:

It is recommended that the Board of Directors receive and file this report.

BACKGROUND AND OVERVIEW:

1. **Roll Call.**
Director Russ Baggerly and Director Pete Kaiser
General Manager, Steve Wickstrum
Assistant to General Manager, Rebekah Vieira
Robert Krimmer
Suzi Taylor, Tim Lawson, John Parlee, Todd Evans
Pat McPherson, Bob Daddi and three other members of the public
2. **Public comments.**
Pat McPherson spoke on behalf of Ojai FLOW and expressed concerns that Golden State Water Company fire hydrants are not being tested on a regular basis. Bob Daddi reported that he attended the rate conference in San Francisco and explained that the City of Ojai was late in getting anything submitted to the CPUC. He has been named a party to represent the people.
3. **Board/Management comments.**
Director Kaiser congratulated Mr. Wickstrum on his anniversary. Director Kaiser also suggested that item 8 on the agenda be heard next.
4. **Request of PSO Taylor for discussion of health benefit plans for management staff.**
Suzi Taylor explained that she was at the meeting as a member of the public and questioned the authorization of the board to provide health insurance coverage for anything other than the mid-level plan. A previous public records request yielded a resolution from 1991 that provided for the mid-level plan. Ms. Taylor added it is not clear what the Board has authorized on behalf of management and we are not getting that benefit. The MOU's just say all other conditions remain the same and it should be clear what management is getting. Ms. Taylor also requested that the Joint Labor and Management committee on health care be placed on an agenda for discussion.

Mr. Krimmer suggested that staff be allowed some time to evaluate this and bring this back to the committee.
5. **Renewal of Special Liability Insurance Program for \$63,299.31 for liability coverage effective 9/29/14 to 9/29/15.**
The SLIP policy is renewing for \$408.48 above last year's premium. Mr. Daddi suggested using a not for profit insurance group but also said this was a small increase. The Committee recommended moving this item to the board for approval.
6. **Discussion regarding recruitments.**

The Safety Officer is starting next week and there was a meeting with the Recruitment Firm today regarding the Operations and Maintenance Manager position.

7. **Discussion regarding open enrollment and benefits renewals.**

Open enrollment will begin October 1. There are some modifications to plans including the requirement for refilling maintenance medication prescriptions by mail for those people on the PPO plan. Additionally, the retirees are being sent information regarding a change in their prescription coverage. Also, effective January 1, 2015 ACWA/JPIA will require that retirees have Medicare parts A and B in order to have retiree health care coverage. If current retirees are not on Medicare part A or B, they are being grandfathered in and will not lose coverage.

8. **Request from Park Services Manager to review the District's designation of part time and seasonal employees as it pertains to the Patient Protection and Affordable Care Act.**

Carol Belser explained that she attended a seminar and asked that this item be placed on the agenda as it appears to her that the current seasonal designation is not beneficial for recreation and that there may be a different way of handling the part time hours from how it has been for the past year. This will have legal review and will come back to the committee for further discussion.

The meeting was adjourned at 5:12 p.m.

CASITAS MUNICIPAL WATER DISTRICT
LAKE CASITAS RECREATION AREA

DATE: October 3, 2014
 TO: Steve Wickstrum, General Manager
 FROM: Carol Belser, Park Services Manager
 SUBJECT: Recreation Area Monthly Report for August 2014

Visitation Numbers

The following is a comparison of visitations* for August 2014:

	August 2014	August 2013	July 2014
Visitor Days	86,996	75,728	85,220
Camps	10,615	5,638	9,349
Cars	21,749	18,932	21,305
Boats	199	270	179
Kayaks & Canoes	10	6	12

Fiscal Year to Date Visitation	
2013/2014	171,148
2014/2015	182,416
% Change	6.584

*The formulas for calculating the above attendance figures derived from the daily cash reports are as follows:

Visitor Days = Daily vehicles + 30 minute passes X 3 + café passes + attendance at special events + annual vehicle decals + replacement decals + campsites occupied + extra vehicles X 4

Camps = Campsites occupied + extra vehicles

Cars = Daily vehicles + 30 minute passes X 3 + café passes + attendance at special events + annual vehicle decals + replacement decals + campsites occupied + extra vehicles

Boats = Daily boats + overnight boats + annual decals + replacement decals

Kayaks & Canoes = Daily kayaks and canoes + overnight kayaks and canoes + annual kayaks and canoes

Boating

There were four cables sold for new inspections, six vessels were re-inspected and a total of 436 vessels were retagged. Eight vessels failed the first inspection in August 2014.

Night fishing from shore was held August 7, 8 and 9 and moonlight fishing from boats was held Friday, August 8. A night fishing tournament presented by Western Outdoor news was held on August 9.

Operations

Astronomy Nights were held August 9 and 31 with approximately 30 participants each night and the Ojai Trolley continued Saturday service with an average of 154 riders. Additionally, the Lake Casitas Recreation Area participated in the Ventura County Fair with a display booth in the agriculture building.

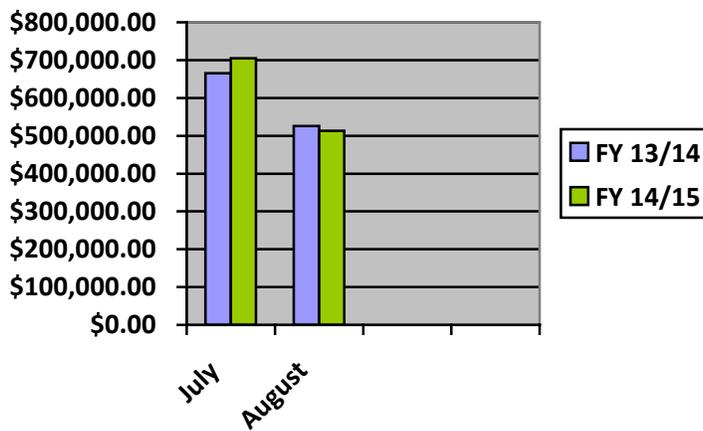
Incidents

Incidents in the Recreation Area for the month of August 2014 that required assistance from outside agencies included: fight at the front gate, overdose eviction, dog bite, allergic reaction transport, report of stolen vehicle, self-transport for medicals including a laceration and a burn victim, a fight with property damage and 5 separate reports of shots fired, one resulting in .357 casings found.

Revenue Reporting

The unaudited figures below illustrate all Lake Casitas Recreation Area's revenue collected in the respective month (operations, concessions, Water Adventure, etc.) per the District's Financial Summary generated by the Finance Manager.

LCRA TOTAL REVENUE





Consumption Report

Water Sales FY 2014-2015 (Acre-Feet)

Classification	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Month to Date		
													2014 / 2015	2013 / 2014	
													Total	Total	
AD Ag-Domestic	391	706	398											1495	1550
AG Ag	341	518	432											1291	1333
C Commercial	91	99	93											283	328
DI Interdepartmental	18	3	22											43	57
F fire	0	0	0											0	0
I Industrial	1	6	1											8	5
OT Other	27	34	24											85	111
R Residential	212	132	224											568	615
RS - P Resale Pumped	68	174	157											399	514
RS - G Resale Gravity	548	608	615											1771	1680
TE Temporary	2	8	6											16	32
Total	1699	2288	1972	0	0	0	0	0	0	0	0	0	0	5,959	6,225
Total 2013/2014	2014	1910	2301	2122	1951	1437	1145	1713	1022	765	1003	1710		N/A	19093

Casitas Municipal Water District
CFD No. 2013-1 (Ojai) - Monthly Cost Analysis
2014/2015



10/02/2014

	<u>Services & Suplies</u>	<u>Legal Fees</u>	<u>Labor Expense</u>	<u>Other Services</u>	<u>Total Expenses</u>
2011 / 2012	-289.50	42,560.00	11,098.37	0.00	53,368.87
2012 / 2013	831.82	223,462.77	14,836.68	0.00	239,131.27
2013 / 2014	29.89	91,878.06	3,835.65	0.00	95,743.60
July	0.00	0.00	0.00	0.00	0.00
August	0.00	840.00	0.00	0.00	840.00
September	0.00	0.00	0.00	0.00	0.00
October	0.00	0.00	0.00	0.00	0.00
November	0.00	0.00	0.00	0.00	0.00
December	0.00	0.00	0.00	0.00	0.00
January	0.00	0.00	0.00	0.00	0.00
Feburary	0.00	0.00	0.00	0.00	0.00
March	0.00	0.00	0.00	0.00	0.00
April	0.00	0.00	0.00	0.00	0.00
May	0.00	0.00	0.00	0.00	0.00
June	0.00	0.00	0.00	0.00	0.00
Total Cost YTD	<u>0.00</u>	<u>840.00</u>	<u>0.00</u>	<u>0.00</u>	<u>840.00</u>
Total Project Cost	<u><u>572.21</u></u>	<u><u>358,740.83</u></u>	<u><u>29,770.70</u></u>	<u><u>0.00</u></u>	<u><u>389,083.74</u></u>

**CASITAS MUNICIPAL WATER DISTRICT
TREASURER'S MONTHLY REPORT OF INVESTMENTS
10/02/14**

Type of Invest	Institution	CUSIP	Date of Maturity	Adjusted Cost	Current Mkt Value	Rate of Interest	Date of Deposit	% of Portfolio	Days to Maturity
*TB	Federal Home Loan Bank	313379EE5	06/14/2019	\$1,380,800	\$1,333,166	1.625%	10/03/2012	9.06%	1692
*TB	Federal Home Loan Bank	313379RN1	12/27/2024	\$978,364	\$983,866	3.027%	06/18/2014	6.69%	3685
*TB	Federal Home Loan Bank	313380A98	08/14/2024	\$126,966	\$125,525	2.500%	07/03/2014	0.85%	3552
*TB	Federal Home Loan Bank	313380S73	10/11/2022	\$699,720	\$676,669	2.430%	08/11/2014	4.60%	2889
*TB	Federal Home Loan Bank	313381ST3	01/17/2023	\$250,346	\$247,052	1.500%	09/08/2014	1.68%	2985
*TB	Federal Home Loan Bank	313381TA3	01/17/2023	\$277,619	\$272,252	2.240%	09/08/2014	1.85%	2985
*TB	Federal Farm CR Bank	3133EAZM3	07/24/2023	\$1,658,682	\$1,668,308	2.380%	09/16/2014	11.34%	3172
*TB	Federal Home Loan Bank	3133XFKF2	06/11/2021	\$707,514	\$675,046	5.625%	01/16/2013	4.59%	2409
*TB	Federal Home Loan Bank	3133XWNB10	06/12/2015	\$704,310	\$713,307	2.875%	07/01/2010	4.85%	250
*TB	Federal Home Loan Bank	3134A4VG60	11/17/2015	\$722,303	\$735,308	4.750%	07/19/2010	5.00%	405
*TB	Federal Home Loan MTG Corp	3134G43A4	10/30/2024	\$849,441	\$831,387	2.500%	07/03/2014	5.65%	3628
*TB	Federal Home Loan MTG Corp	3135G0ES80	11/15/2016	\$689,293	\$692,658	1.375%	03/12/2012	4.71%	763
*TB	Federal Home Loan MTG Corp	3137EABA60	11/17/2017	\$1,114,333	\$1,119,800	5.125%	01/03/2012	7.61%	1125
*TB	Federal Home Loan MTG Corp	3137EADB2	01/13/2022	\$682,818	\$664,857	2.375%	09/08/2014	4.52%	2621
*TB	US Treasury Inflation Index NTS	912828JE10	07/15/2018	\$1,152,911	\$1,177,792	1.375%	07/06/2010	8.01%	1363
*TB	US Treasury Notes	912828LZ10	11/30/2014	\$700,670	\$702,324	2.125%	07/01/2010	4.77%	58
*TB	US Treasury Inflation Index NTS	912828MF40	01/15/2020	\$1,137,595	\$1,177,583	1.375%	07/01/2010	8.00%	1903
*TB	US Treasury Bond	912828WE6	11/15/2023	\$769,686	\$790,819	2.613%	12/13/2013	5.38%	3283
Accrued Interest					\$124,332				
Total in Gov't Sec. (11-00-1055-00&1065)				\$14,603,370	\$14,712,051			80.30%	
*CD	cit Salt Lake City UT - CD		12/18/2023	\$245,000	\$243,417	3.30%			
*CD	Discover BK Greenwood DE - CD		01/16/2024	\$239,000	\$235,704	3.20%			
*CD	GE Capital - CD Draper, UT		09/27/2023	\$245,000	\$243,346	3.25%			
*CD	GE Capital - CD Salt Lake City, UT		09/27/2023	\$245,000	\$241,460	3.15%			
*CD	Goldman Sachs - CD New York, NY		10/30/2023	\$224,000	\$224,457	3.25%			
*CD	Toyota Financial Services - CD -Henderson NV		12/20/2023	\$245,000	\$243,498	3.30%			
Total Certificates of Deposit: (11.13506)				\$1,443,000	\$1,431,883			7.81%	
**	LAIF as of: (11-00-1050-00)		N/A	\$446	\$446	0.23%	Estimated	0.00%	
***	COVI as of: (11-00-1060-00)		N/A	\$2,178,040	\$2,178,040	0.35%	Estimated	11.89%	
TOTAL FUNDS INVESTED				\$18,224,856	\$18,322,419			100.00%	
Total Funds Invested last report				\$18,229,118	\$18,185,697				
Total Funds Invested 1 Yr. Ago				\$18,170,205	\$18,347,885				
****	CASH IN BANK (11-00-1000-00) EST.			\$5,453,340	\$5,453,340				
	CASH IN Western Asset Money Market			\$8,610	\$8,610	0.01%			
TOTAL CASH & INVESTMENTS				\$23,686,807	\$23,784,370				
TOTAL CASH & INVESTMENTS 1 YR AGO				\$20,393,772	\$20,571,452				
*CD	CD - Certificate of Deposit								
*TB	TB - Federal Treasury Bonds or Bills								
**	Local Agency Investment Fund								
***	County of Ventura Investment Fund								
	Estimated interest rate, actual not due at present time.								
****	Cash in bank								

No investments were made pursuant to subdivision (i) of Section 53601, Section 53601.1 and subdivision (i) Section 53635 of the Government Code.
All investments were made in accordance with the Treasurer's annual statement of investment policy.